

BORONIA HEIGHTS STATE SCHOOL

ENROLMENT AGREEMENT



This enrolment agreement sets out the responsibilities of the student, parents or carers, and the school staff regarding the education of students enrolled at Boronia Heights State School.

RESPONSIBILITY OF THE STUDENT TO:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear the school uniform
- respect the school environment

RESPONSIBILITY OF PARENTS/CARERS TO:

- attend open evenings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- inform the school of the reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school, enabling your child to achieve maturity, self-discipline and self-control
- abide by the school's policy regarding access to school grounds before, during and after school hours
- advise the Principal if your child is in the care of the state or you are the carer of a child in the care of the state
- inform the school if your child's living arrangements change and provide details of the new home address and phone number

RESPONSIBILITY OF THE SCHOOL TO:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the **Responsible Behaviour Plan** for Students and the school's dress code policy
- ensure that parents and carers are aware of the school's insurance arrangements and accident cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved, for example, Program of Chaplaincy Services, religious instruction

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Implemented Date 03/12/2025

Review Date 03/12/2026

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- ensure that parents are aware of the school's record-keeping policy, including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as possible if the school is concerned about the child's schoolwork, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance

I accept the rules and regulations of Boronia Heights State School as stated in the school policies that have been provided to me as follows:

- **Responsible Behaviour Plan** for Students
- Student Dress Code
- School Charges and voluntary contributions
- Student usage of internet, intranet and extranet
- Parent Notice for Religious Instruction in School Hours
- Parent/Guardian Consent form for Voluntary Student Participation in Program of Chaplaincy Services
- Department insurance arrangements and accident cover for students
- Appropriate Use of Mobile Telephones and other Electronic Equipment by Students

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature	Parent/Carer Signature	On behalf of Boronia Heights State School
Date:	Date:	Date:

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